CONGRATULATIONS
for starting the process to acquire the City of Los Angeles Sidewalk and Park Vending Permit.

TAKE ADVANTAGE OF THE LOWER FEE $291.
On July 1, 2020 the fee goes up to $541

We invite you to visit one of the 8 City of LA BusinessSource Centers. Services are Free!

Bilingual advisors will help you complete the required documentation to secure the City of LA, State of California and County of Los Angeles Permits.

Visit these 2 locations if you need to apply for an ITIN

CENTRAL LOS ANGELES
Pacific Asian Consortium in Employment (PACE)
1035 Wilshire Blvd, #900-B
Los Angeles 90017
(213) 335-9400

SOUTH LOS ANGELES
Vermont-Shawmut Economic Development Corporation (VSEDC)
6109 South Western Avenue
Los Angeles 90047
(323) 789-4515

SOUTH VALLEY
Initiating Change in our Neighborhoods (ICON)
8248 Van Nuys Blvd
Panorama City 91402
(818) 894-8800

HOLLYWOOD
Managed Career Solutions (MCS)
4311 Melrose Ave
Los Angeles 90029
(323) 454-6115

HARBOUR
Managed Career Solutions (MCS)
222 West 6th Street, #320
Los Angeles 90731
(310) 221-0644

WEST VALLEY
Managed Career Solutions (MCS)
18645 Sherman Way, Suite 114
Reseda 91335
(818) 365-6201

PLUS:
PAY LESS BY GETTING YOUR PERMIT BEFORE JULY 1, 2020

FOLLOW US TO LEARN MORE

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instagram @BSSLosAngeles
vending.lacity.org

WANT THIS INFORMATION IN OTHER LANGUAGES?

¿DESEA ESTÁN INFORMACIÓN EN OTROS IDIOMAS?

Xотите эту информацию на других языках?

ต้องการข้อมูลนี้เป็นภาษาอื่นหรือไม่?

 облачкоинформацию на других языках?

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### FAQ'S

**WHO NEEDS A PERMIT?**
Anybody who sells food or merchandise on City of LA sidewalks and City Parks

**WHY DO I NEED A PERMIT?**
It protects you as a vendor and ensures health, safety and welfare of residents and visitors

**HOW OFTEN DO I NEED TO RENEW MY PERMIT?**
Every 12 months

**WHAT IF I DON’T GET A PERMIT?**
Vendors will be fined $250 to $1,000 for not having a proper license or permit

WHERE DO I GET A BTRC?
City of Los Angeles, Office of Finance
200 N. Spring Street, Room 101
Los Angeles CA 90012
(844) 663-4411 | Finance.lacity.org

WHERE DO I GET A SELLERS PERMIT?
State of California, Department of Tax & Fee Administration
5901 Green Valley Circle, Suite 200
Culver City CA 90230
(310) 342-1000 | cdtfa.ca.gov

WHERE DO I GET A HEALTH PERMIT?
County of Los Angeles Department of Public Health
5050 Commerce Drive
Baldwin Park, CA 91706
(888) 700-9955 | publichealth.lacounty.gov

WHERE DO I APPLY FOR THE CITY OF LA SIDEWALK AND PARK VENDING PERMIT?
Visit StreetsLA Headquarters
1149 S. Broadway, Room 550,
Los Angeles CA 90015
(213) 847-6000 | vending.lacity.org

GET STARTED AND SECURE A VENDING PERMIT

1. START HERE
   - DO YOU ALREADY HAVE A SOCIAL SECURITY NUMBER OR ITIN - INDIVIDUAL TAXPAYER IDENTIFICATION NUMBER?
   - YES
     - Visit one of the 2 BusinessSource Centers to apply for an ITIN
   - NO
     - Great! You’re ready to get started.
     - Visit one of the 8 City of LA BusinessSource Centers

2. VISIT ONE OF THE BUSINESSSOURCE CENTERS NEAR YOU
   - Services Are Free!
   - Don’t forget to bring a photo ID!!!

3. WHAT ARE YOU SELLING?
   - California Department of Tax and Fee Administration
   - Seller’s Permit
   - City Department of Finance
   - Business Tax Registration Certificate (BTRC)

4. APPLY FOR STREETSLA VENDING PERMIT
   - StreetsLA Permit: 1. BTRC 2. Seller’s Permit 3. Permit Fee
   - City Department of Finance
   - Business Tax Registration Certificate (BTRC)

5. CONGRATULATIONS! YOU’RE READY TO OPEN FOR BUSINESS
   - California Department of Health and Human Services
   - Public Health Permit
   - LA County Public Health
   - Public Health Permit
   - Build Cart based on approved plan
   - Price to scheduling Final inspection of food cart, vendor must have:
     1. Commissary contract
     2. Route Slip
     3. Public Health Permit Application
     4. Permit Fee
   - Final Inspector of Food Cart
     1. Cart Build & Approved Plan
     2. Submit Documents listed in box above

GET YOUR PERMITS

**WHAT PERMITS DO I NEED?**
- LA County Public Health
- Public Health Permit
- BTRC
- Seller’s Permit
- StreetsLA Permit
- Business Tax Registration Certificate (BTRC)
- City Department of Finance
- Business Tax Registration Certificate (BTRC)
- Seller’s Permit
- LA County Public Health
- Public Health Permit

ENSURE A SUCCESSFUL START TO YOUR SIDEWALK VENDOR BUSINESS

Follow the Rules and Regulations.

VENDORS MUST POSSESS UP TO DATE BUSINESS, TAX AND HEALTH PERMITS

KEEP IT CLEAN. YOU MUST PICK UP TRASH AND RECYCLE

KEEP THE SIDEWALK OPEN FOR PEDESTRIANS

FOLLOW STATE LAWS ON FOOD VENDING

**BE AWARE OF NO VENDING AREAS**

**KEEP PRODUCE BAGGED/PROTECTED FROM BUGS**

**DO YOU ALREADY HAVE A SOCIAL SECURITY NUMBER OR ITIN - INDIVIDUAL TAXPAYER IDENTIFICATION NUMBER?**

**IF YOU DON’T HAVE A ITIN**

**GET STARTED AND SECURE A VENDING PERMIT**

**WHAT ARE YOU SELLING?**

**WHAT PERMITS DO I NEED?**

**ENJOY YOUR SIDEWALK VENDORS**

**FOLLOW ALL RULES & REGULATIONS**

**ENSURE A SUCCESSFUL START TO YOUR SIDEWALK VENDOR BUSINESS**

**FOLLOW STATE LAWS ON FOOD VENDING**

**ENJOY YOUR SIDEWALK VENDORS**